



Finance Department
38624 SE River Street
PO Box 987
Snoqualmie, WA 98065
Office: 425-888-1555
www.snoqualmieva.gov

CITY OF SNOQUALMIE REQUEST FOR PROPOSALS Utility Rate Study and General Facilities Charges Update **AMENDMENT**

Please see updates below.

IV. TENTATIVE SCHEDULE FOR SELECTION AND AWARD

The tentative time schedule for completing this study is as follows:

Proposal Issue Date	Monday, August 21, 2023
Proposal Deadline	Thursday, September 14, 2023
Proposal Evaluations	Week of September 18, 2023
Consultant Selection/Interview	Week of October 2, 2023
Council Approval	October 16 – 31, 2023
Start of Study	November 1, 2023
Completion of Study	January 30, 2024 <u>July 1, 2024</u>

V. TENTATIVE MILESTONES

The tentative time schedule to meet study milestones is as follows:

City Data Request	Months of November – December 2023 <u>January – February 2024</u>
Utility Rate Study Council Presentations	Month of January 2024 <u>June 2024</u>
Implementation of Proposed Rates	June 2024 <u>January 1, 2025</u>

X. COST AND PRICING DATA

1. The selected consultant shall provide the following information within five business days after Notice of Selection has been received. Failure to provide such information in a timely manner may result in the City determining to discontinue negotiations with the selected consultant and start negotiations with the next highest ranked consultant.

~~a. Direct Wages~~

~~i. Identify all employees contributing to the utility rate study with job title, classification, rate of pay, and total anticipated wage cost from working on the study.~~

b. Direct Other Costs

i. Identify all other direct costs for the study and the rationale used as the basis for cost. Include unit rates.

~~c. Overhead Rates~~

~~i. Provide a list of all employees who will perform work on the study whose wages, in full or in part, are included in overhead for the current year. For each person identify his or her title, classification, rate of pay, and total anticipated wage cost from working on the study.~~